

Activity	Title	Description	Indicative timeframe for launching the procurement procedure	Estimated amount to be committed in 2018*	Market ceiling	Type of Contract
Activity 1	Provision of training for an effective peer review of recognition body in Reg 402-2013	Provide a training to the selected peer reviewers about audit techniques and specific requirements related to the activity of assessment bodies according to Regulation 402/2013	Q1 2018	€ 25.000	€ 25.000	Direct contract
Activity 1	NSA Monitoring training	Article 33§1 of Regulation (EU) 2016/796 states that "...the Agency shall monitor the performance and decision-making of NSAs through audit and inspections..." §2.b of the same Regulation states that we shall establish a list of qualified auditors and provide them with training when needed. Lot 1 The aim of this lot is to provide an international recognized qualification to the agency staff who will be involved in NSA monitoring. Lot 2 This lot aims to provide the training and qualification on specific aspects of NSA monitoring.	Q1 2018	€ 86.250	€ 345.000	Framework Contract
Activity 1	Feasibility study for evaluating railway safety culture at the member state level	The study will support the design of a specific process for evaluating railway safety culture at the member state level. Contractors will first set up methodologies, that they will test to evaluate railway safety culture in four member states. Such an evaluation requires in-depth fieldwork (including document analysis, interviews and observations in the most relevant stakeholders' organisations). For each case, an intermediary report detailing the data analysis will be delivered. In their final report, contractors will propose features of an appropriate process for evaluating railway safety culture at the member state level, to be implemented at the Agency.	Q1 2018	€ 350.000	€ 350.000	Direct contract
Activity 1	Development of Innovative Material for a Tailored Workshop on Railway Safety Leadership	In several high risk industries, safety specialists have recently initiated effective programmes to improve leadership for safety at all levels of the organization. The Agency intends to promote such approaches by designing a pilot workshop based on most advanced pedagogical tools and recent theoretical and practical developments in behavioural and organizational sciences. A high quality film that illustrates applications of those theories in railways will constitute the red line of the workshop. To develop it, a mix of very specific competences (behavioural sciences, high risk industries, film making experience) is needed.	Q1 2018	€ 132.250	€ 132.250	Direct contract
Activity 1	ICSI Membership and access to training material	ICSI (Institute for Industrial Safety Culture) is a non-profit organisation, situated in Toulouse (FR), that is providing training material and consultancy for its members. Becoming a member (annual fee of 10.000 EUR) will allow the Agency to participate in working groups and receive support on request. Subscribing to the ICSI Safety Academy (annual fee of 40.000 EUR) will allow the Agency to have access to all available training material (documents, videos, e-learning modules, etc.) and the support of ICSI to integrate this exclusive material into future developments of the Agency.	Q1 2018	€ 50.000	€ 50.000	Direct contract
Activity 3	ETCS Driver's Handbook	While working with representatives of drivers' associations, it became clear that a harmonized driver's manual on the use of the onboard ETCS subsystem would be valuable in several instances: •in facilitating training in driving under ETCS •in streamlining drivers' certification •in boosting operational harmonization Such a manual could be derived out of the existing technical specifications in CCS TSI, combined with the operational situations covered in Appendix A of the OPE TSI. No development of new specifications or functionalities is envisaged. It will be a handbook to which the driver will refer to when driving under ETCS.	Q1 2018	€ 200.000	€ 200.000	Direct contract

Activity 3	Optimisation of the certification framework for the railways radio system	The evolution of the railways radio communication systems points to a shift towards application based architectures, IP based interfaces and bearer independent services. Currently, in the railway system the approach is different. A change in the system architecture is envisaged in order to be in line with the technical developments. The certification framework will need to be adapted accordingly. The study aims at the analysis of different aspects (such as the full characterization of ETCS QoS parameters for EDORs, the consideration of applications as ICS, how to minimize the impact on certification in case of a change of a single application or in case of additional applications, etc). Due to the nature of the different activities, it may be needed to launch separate procurement for each part of the study. This will result in a possible division of the study in at least 2 parts (Part A and Part B), with different Terms of Reference, to obtain the best contractor for each subject.	Q2 2018	€ 200.000	€ 200.000	Direct contract
Activity 3	Technical and operational assessment on radio spectrum related subjects	In the Multiple FWC, it was foreseen that the Agency might request the contractors to provide resource with expertise on certain subjects, to perform common studies with the Agency, and to provide technical and operational assessment on spectrum matters. The scope of the services to be requested in this Specific Contract fits in that area. The Agency would need to count with the support of technical experts in the subject of radio spectrum to help with the preparation and follow up of different meetings (i.e. ECC WGF, FM56, CPG PTD, SRD/MG, SE7) and, in some cases, to attend on behalf of the Agency. The activities requested will range from review of technical papers, preparation of contributions together with the Agency, issuing synthesis of technical reports, preparing debriefings, providing innovative solutions to the accommodation of railway needs within the spectrum, attending to meetings together or on behalf of the Agency, etc.	Q1 2018	€ 80.000	€ 80.000	Specific contract
Activity 3	Assistance ERTMS trackside approval	The intention is to procure assistance for the assessor role for the Agency's new task of the ERTMS trackside approval. For this new task, the Agency expects to receive requests for approval as from June 2019 onwards.  Since the workload may vary and applications may come (partly) in national languages, assistance for the role of assessor is needed.	Q4 2018	-	720000 (F&C)	Framework Contract
Activity 4	Development of the IT tools for the 'Inventory of Assets' system	Software development work for the IT-tools necessary for the Inventory of Assets system that is required by the TSI PRM. The exact scope of work depends on the result of the vote on the proposed Recommendation ERA-REC-128 that is planned in January 2018	Q2 2018	€ 92.000	€ 92.000	Direct contract
Activity 5	Subscription to Newspapers and Magazines for a 2 years period	Subscription to Newspapers and Magazines for the Agency premises as for a 2 years period. See Note to the File with the essential elements and Annex 1 in attachment.	Q1 2018	€ 14.000	€ 14.000	Direct contract
Activity 5	External Service Provision for ERA Information System Development (ESP-EISD6)	This call for tenders aims for the signature of multiple framework contracts for the provision of external services in the field of development, studies and support of information systems. Lot 1: 2 000 000/year (rounded) Lot 2: 1 100 000/year (rounded) Lot 3: 600 000/year (rounded)	Q4 2018	€ 3.700.000	€ 14.800.000	Framework Contract
Activity 5	Assurances Multirisques	Agency building related insurance services (coverage of any damages against fire, explosions, natural disasters and climatic, electrical and water hazards, broken windows, thefts, vandalism, including civil liability coverage for events organized outside Agency premises)	Q2 2018	€ 13.750	€ 55.000	Framework Contract

Activity 5	Services de "Maintenance Multi Technique" et "Travaux" pour l'immeuble de l'Agence à Valenciennes	Provision of building maintenance services and construction works for the ERA HQ building in Valenciennes	Q2 2018	€ 275.000	€ 1.100.000	Framework Contract
Activity 5	Prestations de services traiteur pour Lille	Catering services to support Agency events organized in the Lille premises	Q3 2018	€ 125.000	€ 500.000	Framework Contract
Activity 5	Services de sécurité, gardiennage et de télésurveillance	Security related services for the Agency premises in Valenciennes and Lille	Q2 2018	€ 150.000	€ 600.000	Framework Contract
Activity 5	Services d'interprétation	Provision of interpretation related services to support Agency operations and events	Q4 2018	€ 150.000	€ 600.000	Framework Contract
Activity 5	Provision of legal assistance to the Agency in case of a request for testimony addressed by the Spanish	Provision of legal assistance to the Agency in case of a request for testimony addressed by the Spanish courts in Santiago train accident case. Timely delivery of legal assistance to the Agency if and when the latter (or its staff members) is (are) requested by the competent Spanish Court (in A Coruña – Galicia) to provide testimony about the applicable EU railway legislation (and maybe about the Spanish investigation report following the train accident in Santiago de Compostella in 2013 and the related ERA "technical advice" prepared at the Commission's request). The case is still on-going in Spain and the association of victims has asked the court to ask for a testimony from the agency. Authorities seem to object but there is a risk to be requested to appear in court.	Q1 2018	€ 30.000	€ 30.000	Direct contract
Activity 5	Stand builder for InnoTrans	ERA will be present at Innotrans in September 2018 and need a stand builder to build a professional stand to welcome people during the fair	Q1 2018	€ 100.000	€ 100.000	Direct contract
Activity 5	IRJ Pro Fleet Monitor and Project Monitor annual subscription	Single user access to Fleet Monitor and Project Monitor databases maintained by the International Railway Journal. Annual subscription for the access to data.	Q4 2018	€ 4.000	€ 4.000	Direct contract
Activity 5	Technical assistance in the field of Integrated Management System	The subject of the FWC is assistance to the Agency in establishing a process-based management system and in creating and developing methods, tools and techniques for its establishment including stakeholders' analysis and integrated strategy, process mapping and continuous process improvement/re-engineering as well as in establishing a general training programme, organising specific training activities, and creating information products designed to strengthen the Agency's continuous improvement 'culture' and evidence based process thinking.	Q3 2018	€ 150.000	€ 600.000	Framework Contract
Activity 5	Internal comms and organisational change consultant	To accompany and support the organizational change of the agency brought by the 4RP by efficient internal communication	Q1 2018	€ 50.000	€ 200.000	Framework Contract
Activity 5	Baseline study internal communications and organisational change	Baseline study is necessary to identify current situation, determine development areas/axes and indicators for the planned FWC on internal communications. (2018-2022)	Q1 2018	€ 15.000	€ 15.000	Direct contract
Activity 5	Advertisement Placement for Communication in IRJ	The Communication office will advertise certain ERA events in the International Railway Journal (IRJ).	Q1 2018	€ 7.560	€ 7.560	Direct contract
Activity 5	Data visualisation tool	To make Agency data and key figures available to the Agency's stakeholders on the Agency website in an interactive and harmonized manner whilst maintaining the data in a trusted environment.	Q1 2018	€ 10.000	€ 10.000	Direct contract
Activity 5	Advertisement Placement for Communication in Railway Gazette	The Communication office will advertise certain ERA events in the Railway Gazette (RG).	Q1 2018	€ 12.440	€ 12.440	Direct contract
Activity 5	Safety conference	Organisation of a safety conference which will be held in Dubrovnik in March or April 2018 (2 days conference)	Q1 2018	€ 100.000	€ 100.000	Direct contract
Activity 5	Event organisation support including moderation services	Support for the organisation of ERA events (eg conferences, SERA events, ..), including moderation for these events.	Q1 2018	€ 250.000	€ 1.000.000	Framework Contract
Activity 5	Multi-modal studies	The Framework Contract will be used by the Agency to explore aspects like (non-exhaustive list): › the benefits and costs of intermodal interoperability, with a focus on land transport (network economies, standardization of fleets, more rapid service to market, increased transportation performance, including door to door etc.) › the specific impacts on rail as regards the potential increase in the addressable market › enablers for intermodal interoperability across 3 main pillars (technical/assets, information/data, operations/processes), including optimal regulatory setting › data/information interoperability › risks and uncertainties associated to intermodal interoperability etc.	Q1 2018	€ 20.000	€ 400.000	Framework Contract
				€ 6.392.250		
* The amount to be committed in 2018 for framework contracts are an estimation of the total value of the FWC divided by the length of the contract (usually 3 or 4 years)						