ELIGIBILITY GRID

Call for applications for posts of Project Officers in the Strategy, Research and International Standards Unit

Contract Agent CA 3(a) (FGIV) – with a further view to establish a reserve list - ERA/CA/2017/003-OPE

|  |  |
| --- | --- |
| *Name (in capitals):* |  |
| *First name:* |  |
| *Where did you hear about/read this publication of post:* |  |

*ELIGIBILITY CRITERIA*

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| --- | --- | --- | --- |
| 1. | I have a level of education which corresponds to completed university studies of at least 3 years attested by a diploma **OR**I have where justified in the interests of the service, professional training of an equivalent level | [ ]  Yes[ ]  Yes | [ ]  No[ ]  No |
| 2. | I have relevant professional experience of at leat 3 years (following the award of the university degreeNumber of years of professional experience following the award of my university degree. **Please specify:**Number of years of professional experience in positions relevant for the post: **Please specify:** | [ ]  Yes | [ ]  No |
| 3. | I have a very good knowledge of an official language[[1]](#footnote-1) of the European Union and a satisfactory knowledge of another official language[[2]](#footnote-2) of the European Union to the extent necessary for the performance of the duties pertaining to the post | [ ]  Yes | [ ]  No |
| 4. | I am a national of Member State of the European Union, Iceland, Liechtenstein or Norway | [ ]  Yes | [ ]  No |
| 5. | I enjoy full rights as a citizen | [ ]  Yes | [x]  No |
| 6. | I have fulfilled any obligations imposed by the applicable laws on military service | [ ]  Yes | [ ]  No |
| 7. | I meet the character requirements for the duties involved | [ ]  Yes | [ ]  No |
| 8. | I am physically fit to perform the duties linked to the post | [ ]  Yes | [ ]  No |

*SELECTION CRITERIA - ESSENTIAL*

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| --- | --- | --- | --- |
| 1. | I have knowledge of the European railway legislation | [ ]  Yes | [ ]  No |
| 2. | I have a very good knowledge of the French and/or Arabic languages (spoken and written as proficient user-C1 level) | [ ]  Yes | [ ]  No |
| 3. | I have a very good knowledge of the English language (spoken and written as proficient user-C1 level) | [ ]  Yes | [ ]  No |
| 4. | I have proven experience of at least 2 years as project manager | [ ]  Yes | [ ]  No |
| 5. | I have a sound command of MS Office applications (Word, Excel, project planning tools, etc.) | [ ]  Yes | [ ]  No |

*SELECTION CRITERIA - ADVANTAGEOUS*

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | I have experience of at least 2 years as project manager in international projects | [ ]  Yes | [ ]  No |
| 2. | I have knowledge of the European Neighbourhood policy | [ ]  Yes | [ ]  No |
| 3. | I have experience of at least 2 years in budget/finance or procurement management | [ ]  Yes | [ ]  No |

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| --- | --- | --- | --- |
| 1. | I hereby declare that the statements in my letter of motivation as well as in my CV are correct | [ ]  Yes | [ ]  No |

1. Your mother tongue or another official EU language of which you have a very good knowledge corresponding to level C1 as defined in the Common European Framework of Reference for Languages (CEFR)<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-1)
2. Knowledge of your second official EU language corresponding to at least level B2 as defined in the Common European Framework of Reference for Languages (CEFR) [↑](#footnote-ref-2)