

Making the railway system
work better for society.

Guidelines for ERA Webinars 2020

Introduction

The Agency has introduced webinars to promote a better understanding of its activities and to ensure a continuous exchange with its stakeholders.

How to join the webinar

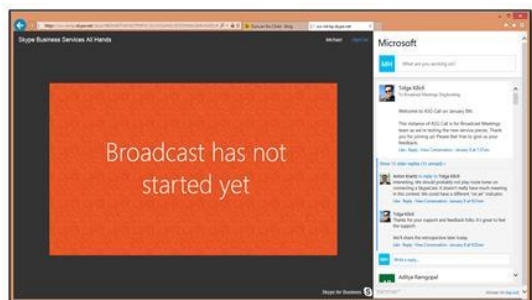
You can join the webinar from any PC or mobile device. You may have difficulties to access the webinar using Explorer or other browsers. In this case copy the link (meeting URL) in another browser like e.g. Chrome. You will be able to participate to this webinar anonymously.

For help during the meeting [click here](#)

1. Sign in to the webinar by clicking the meeting URL in the invitation.
2. At the **Skype Meeting Broadcast** page, click **Join the event** as guest.



3. You will see the event's broadcast page where you will watch the Skype Meeting Broadcast.



4. You will not be able to intervene by speaking during the webinar broadcasting. However you can ask questions using the Q&A.

How to use the Q&A

If you want to stay anonymous don't fill the "your name" field:



The screenshot shows the Skype Q&A interface. At the top left is the Skype logo and the text "Skype Q&A". Below this is a text input field with the placeholder text "your name (optional)". Underneath the input field is a large empty text area for the question. At the bottom right of the interface is a button labeled "ask anonymously".

Even if you filled the "your name" field you are still allowed to ask the question in an anonymous mode by clicking on "ask anonymously":



The screenshot shows the Skype Q&A interface. At the top left is the Skype logo and the text "Skype Q&A". Below this is a text input field containing the text "Anbn01" and a close button (X). Underneath the input field is a large empty text area for the question. At the bottom right of the interface are two buttons: "ask" and "ask anonymously".

Send us your feedback

In order to be able to improve our service we would be very grateful to receive your feedback. After the webinar you will be able to provide feedback by using the links provided on the event web page during and after the broadcasting.

Data protection and privacy

No personal data will be collected by ERA. ([Privacy statement](#))

The webinar is recorded and will be made available on our website for streaming after the broadcasting. The questions and answers gathered during the broadcasting will be anonymously integrated in our FAQ on safety culture.

The webinar is supported by ERA's Stakeholder Relationship Management IT tool, SRM ([Privacy statement](#)).

Enjoy the webinar!

ERA Webinar Team