

Moving Europe towards a sustainable and  
safe railway system without frontiers.

# Technical Document

## *Electronic web-based form for vehicle registration*

### *Document History*

<i>Version</i>	<i>Date</i>	<i>Comments</i>
0.1	02/08/2023	Initial version.
0.2	14/09/2023	Revision
0.3	03/10/2023	Revision following WP consultation

## 1. Electronic web-based form for vehicle registration in EVR

### REGISTRATION CASEs

- Pre-registration

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- New registration

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- Update an existing registration

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- Change of Vehicle Keeper

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- Change of ECM

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- Change of EIN of the certificate of the ECM function

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- Change of references to vehicle authorisation

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- Change of Owner

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- Change of EVN following technical modifications

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- Registration or change of country code

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- Change of RE

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- Suspension of a registration

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- Reactivation of a registration

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- Suspension in relation to the validity of the ECM certificate status

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- Withdrawal of a registration

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**INFORMATION ABOUT THE VEHICLE****1. Vehicle identification**

1.1. European Vehicle Number (EVN): - \_ \_ \_

1.2. Previous vehicle number: \_\_\_\_\_

**2. Registration**

2.1. Place of registration: \_\_

2.2. Registration Entity: \_\_

**3. Resulting area of use**

3.1. Resulting area of use: \_\_\_\_\_

**4. Additional conditions****4.1. Additional Conditions applicable to the vehicle**

RIC	RIV	TEN
TEN-CW	TEN-GE	Other ( _ _ _ _ _ )

**5. Manufacturing**

5.1. Manufacturing year: \_ \_ \_ \_

5.2. Manufacturing serial number: \_\_\_\_\_

5.3. ERATV Reference: \_ \_ - \_ \_ \_ - \_ \_ \_ \_ - \_ \_ \_ \_ or \_ \_ - \_ \_ \_ - \_ \_ \_ \_ - \_ \_ \_ \_

5.4. Series: \_\_\_\_\_

5.5. URVIS number: \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

5.6. Type name: \_\_\_\_\_

5.7. Letter marking: \_\_\_\_\_

**6. References to EC declarations of verification****6.1. Rolling stock subsystem**

6.1.1. Date of EC declaration: \_ \_ \_ \_ \_ \_ \_ \_

6.1.2. EC declaration reference: \_\_\_\_\_

**6.1.3. EC Declaration of verification issuing body (the applicant)**

6.1.3.1. EC declaration of verification issuing body (the applicant)

6.1.3.2. Organisation Name: \_\_\_\_\_

6.1.3.3. Registered business number: \_\_\_\_\_

6.1.3.4. Address: \_\_\_\_\_

6.1.3.5. Town: \_\_\_\_\_

6.1.3.6. Country: \_\_

6.1.3.7. Post code: \_\_\_\_\_

6.1.3.8. E-mail address: \_\_\_\_\_

6.1.3.9. Organisation Code: \_ \_ \_ \_ \_

**6.2. CCS subsystem**

6.1.1. Date of EC declaration: \_\_\_\_\_

6.1.2. EC declaration reference: \_\_\_\_\_

**6.1.3. EC Declaration of verification issuing body (the applicant)**

6.1.3.1. EC declaration of verification issuing body (the applicant)

6.1.3.2. Organisation Name: \_\_\_\_\_

6.1.3.3. Registered business number: \_\_\_\_\_

6.1.3.4. Address: \_\_\_\_\_

6.1.3.5. Town: \_\_\_\_\_

6.1.3.6. Country: \_\_

6.1.3.7. Post code: \_\_\_\_\_

6.1.3.8. E-mail address: \_\_\_\_\_

6.1.3.9. Organisation Code: \_\_\_\_\_

**7. Owner**

7.1. Organisation name: \_\_\_\_\_

7.2. Registered business number: \_\_\_\_\_

7.3. Address: \_\_\_\_\_

7.4. Town: \_\_\_\_\_

7.5. Country: \_\_

7.6. Post code: \_\_\_\_\_

7.7. E-mail address: \_\_\_\_\_

7.8. Organisation Code: \_\_\_\_\_

**Change of Owner**

7.9. Date of change of Owner: \_\_\_\_\_

**8. Vehicle Keeper**

8.1. Organisation Name: \_\_\_\_\_

8.2. Registered business number: \_\_\_\_\_

8.3. Address: \_\_\_\_\_

8.4. Town: \_\_\_\_\_

8.5. Country: \_\_

8.6. Post code: \_\_\_\_\_

8.7. E-mail address: \_\_\_\_\_

8.8. Organisation Code: \_\_\_\_\_

8.9. Vehicle Keeper Marking (VKM): \_\_\_\_\_

**Change of Vehicle Keeper**

8.10. Date of change of Vehicle Keeper: \_\_\_\_\_

**Acceptance by the new Vehicle Keeper:**

8.11. Date of acceptance by the new Vehicle Keeper: \_\_\_\_\_

8.12. Supporting document with the acceptance of the new Vehicle Keeper: *attachment***9. Entity in charge of maintenance (ECM)**

9.1. Organisation Name: \_\_\_\_\_

9.2. Registered business number: \_\_\_\_\_

9.3. Address: \_\_\_\_\_

9.4. Town: \_\_\_\_\_

9.5. Country code: \_\_

9.6. Post code: \_\_\_\_\_

9.7. E-mail address: \_\_\_\_\_

9.8. Organisation Code: \_\_\_\_\_

9.9. European Identification Number (EIN): \_\_\_\_\_

9.10. Validity status of the certificate of the ECM function: \_\_\_\_\_

**Change of ECM**

9.11. Date of change of ECM: \_\_\_\_\_

**Acceptance by the new ECM:**

9.12. Date of acceptance by the new ECM: \_\_\_\_\_

9.13. Supporting document with the acceptance of the new ECM: *attachment***10. Registration status**

10.1. Registration status: \_\_

10.2. Registration status date: \_\_\_\_\_

10.3. Registration status reason: \_\_\_\_\_

**11. Authorisation for placing “on the market” or “in service”<sup>1</sup>**

11.1. Obsolete – no longer in use

11.2. Authorising entity: \_\_

11.3. European Identification Number (EIN): \_\_\_\_\_

11.4. Area of use: \_\_\_\_\_

11.5. Date of authorisation: \_\_\_\_\_

11.6. Authorisation valid until: \_\_\_\_\_

11.7. Date of suspension of authorisation: \_\_\_\_\_

11.8. Date of revocation of authorisation: \_\_\_\_\_

**11.9. Conditions for use of the vehicle and other restrictions on how the vehicle may be used**

11.9.1. Coded restrictions (code): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, ...

<sup>1</sup> The process of authorisation for placing in service is no longer actual. However, this case needs to be considered by the EVR form.

11.9.2. Non-coded restrictions (code): \_\_\_\_\_

## 12. Availability of data

- |   |        |
|---|--------|
| 12.1. Exclusion from required public availability |        |
| 12.2. Public availability of owner data           | YES/NO |
| 12.3. Public availability of applicant data       | YES/NO |
| 12.4. Public availability of vehicle keeper data  | YES/NO |
| 12.5. Public availability of ECM data             | YES/NO |

## 13. Invoicing details

- 13.1. Organisation applicant:
- 13.2. Country of applicant:
- 13.3. Chamber of Commerce applicant:
- 13.4. VAT number (BTW number) applicant:
- 13.5. Name of contact person applicant:
- 13.6. Invoice address applicant:
- 13.7. Telephone number applicant:
- 13.8. E-mail address for sending invoice: